



**MINUTES of the Meeting of the
CHILTERN & WYCOMBE JOINT WASTE COLLECTION COMMITTEE**
held on **27 AUGUST 2015**
at **WYCOMBE DISTRICT COUNCIL**

PRESENT:

Councillor J Teesdale (Wycombe District Council) - Chairman
" M R Smith (Chiltern District Council) - Vice Chairman

Councillors: W Mallen (Wycombe District Council)

Officers: C Hughes (WDC), S Markham (CDC), I Westgate (WDC),
Marchant (CDC), S Gordon (CDC), K Eastman (CDC & WDC)
and L Hornby (WDC).

1 EVACUATION PROCEDURES

Ian Westgate explained evacuation procedures.

2 MINUTES

The Minutes of the meeting held on 25 June 2015 were agreed as a correct record and signed by the Chairman.

3 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor C Jones (CDC) and Bob Smith (CDC).

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 WASTE SERVICE HIGHLIGHT REPORT

The Joint Committee considered the Waste Service Highlight Report and in particular noted the programme status had been kept at Amber but that Scope and Finance were in fact Green. They noted the results of a satisfaction survey had been undertaken by contacting 200 residents, 100 in each authority. Concern was raised that the perception was that the service was not performing well, although it compared quite favourably compared to neighbouring local authorities. It was agreed for some good news stories to be put on the website for residents to see.

The Joint Committee noted that an officer from CDC would be taking photographs to show what waste should be put into each waste bin as a

pictorial record was helpful to residents as they could see at a glance and therefore this would cut down on contaminants. It was also noted that the new calendar would be dispatched in October.

It was noted that with changing the tipping point for waste from landfill to High Heavens transfer station could potentially have a knock-on effect in terms of collections and if this became the case, then residents would need to be notified. After some discussion, it was agreed that the Chairman and Vice Chairman would invite the County Portfolio Holder to a future meeting to discuss various issues.

RESOLVED –

That the report be noted and agreed.

6 WASTE SERVICE RISK REVIEW

The Joint Committee considered the Waste Service Risk Review report and noted the refreshed risks in relation to Scope, Quality, Time, Finance, Communication, Legal & Contract, Infrastructure and People. Concern was raised in relation to the High Heavens transfer station in relation to potential cost and impacts.

RESOLVED –

That the report be noted and agreed.

7 2014/15 BUDGET UPDATE

The Joint Committee considered the 2014/15 Budget Update report and noted the contents particularly in relation to Table 2b and the split between CDC and WDC. Additional expenditure was required on rolling out of the flats recycling scheme. Bins of a higher specification were required and as a result new bins were purchased and a one-off invoice of £156,110 was paid for Chiltern Wycombe. These new bins were currently being rolled out to current flats.

RESOLVED –

That the report be noted and agreed.

8 QUARTER 1 BUDGET OVERVIEW

The Joint Committee considered the Quarter 1 Budget Overview report and noted the contents. They also noted that the waste service budget was currently estimated to outturn on budget at the end of the year. Areas of risk to income were based particularly around IAA payments. It was reported that in relation to Table 6b, under the heading 'Income' the Recycling Credit, 2014/15 income carried forward but was not paid by Bucks County Council as yet.

RESOLVED –

That the report be noted and agreed.

9 WASTE SERVICE POLICY REFRESH

The Joint Committee considered the Waste Service Policy Refresh and noted that while most policies remain unchanged, most were updated to ensure clarification on some issues.

It was noted in relation to bulky special collections that the current system allowed for the collection of five items for £35 which often encouraged residents to find additional items to put out to make up to five. The proposed recommendation was to change this provision to three items for £35 with an additional £35 for further items.

After some discussion the report and updated document was agreed and would be uploaded to the website from 1 September.

RESOLVED –

That the report be noted and agreed the updated document as set out in Appendix 1 and its application from 1 September 2015.

10 WASTE SERVICE CONTAINER CHARGING OPTIONS

The Joint Committee considered the Waste Service Container Charging Options report.. It was noted that if a resident was moving in to a new development, if a container was lost or stolen or if damage was down to the operator, then the container would be replaced free of charge. It was hoped that with the charges in place, it would encourage residents to taken care of their containers which would cut down the numbers of residents claiming for replacements.

RESOLVED –

That the report be noted and agreed approval for the revision of the charging criteria.

11 EXCLUSION OF THE PUBLIC:

RESOLVED –

That under section 100 (A) (4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following item(s) of business on the grounds that they involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

Note: the relevant paragraph number and description is indicated under the Minute heading.

12 KOTS UPDATE

Paragraph 3 – Information relating to the financial business affairs of any particular person (including the authority holding that information)

Paragraph 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

The Joint Committee considered the update which was circulated at the meeting and particularly noted the current position which had been agreed following a meeting the previous week with Serco. It was also noted that under the heading Background, the 1st point should read “In April 2013, the JWCC...” and not 2014 as quoted in the report.

RESOLVED –

That the report be noted and agreed.

13 CHARGE CONTROL NOTICE AND NOVATION UPDATE

Paragraph 3 – Information relating to the financial business affairs of any particular person (including the authority holding that information)

Paragraph 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

The Joint Committee received an update on Change Control Notice and Novation and noted that a report with Serco’s savings plan had been discussed at the previous JWCC meeting. It was agreed that officers work with Serco to agree and get sign-off for the updated KOT’s as the issue had been delayed.

RESOLVED –

That the report be noted and agreed.